



# 2014-2015 NORTH AMERICAN PAIRS

## ACBLscore INSTRUCTIONS CLUB NAP GAME

### SETTING UP THE GAME

When you get to the "Select Event Rating" Screen

1. Select North American Pairs or Teams (Club or Unit Level), then
2. Select North American Pairs — Club Level.
3. If stratified, select 2 strat or 3 strat, whatever is applicable.
4. Indicate 1 session, **select the strats using the NAP STRATS of None/2500/NLM<500.**
5. **If your game includes the C level, select NLM for the upper masterpoint limit. After entering the players' names, use STRat command to check the masterpoint holding of the C pairs. If anyone has over 500 masterpoints, you need to change them to the B level.**
6. Continue, making all the appropriate selections.

### GAMES RUN USING ACBLSCORE

1. **DBADD game file(s) to be included with the club's monthly report.** During the DBADD process you will be asked the following question: **"ADD Group codes to players in database who Q'd to the next level?" ANSWER "Y" to this question. This will allow you to produce a list of qualifiers to the next level.** (SEE THE FINAL SECTION OF THIS DOCUMENT LABELED AFTER THE GAME).
2. ACBLscore will calculate the fees due (\$4.00 per table).  
The amount due will be reflected on the club's monthly report (the financial part) and included in the total amount due.
3. Payment will be made when the monthly report is sent to ACBL.
4. Masterpoints will be posted when the monthly report is received and processed electronically.
5. Use the PCON Command to produce qualifying slips for the qualifiers.

### AFTER THE GAME

1. May provide the qualifiers with Qualifying Slips to the next level of play. Use the "PCON" command to print qualification slips for the players.
2. You must provide the District or Unit Coordinator with a list of qualifiers to the District or Unit final.  
**DO THE FOLLOWING AFTER YOU HAVE PLAYED ALL CLUB LEVEL NAP QUALIFYING GAMES SCHEDULED AT YOUR CLUB. THE LIST PRODUCED WILL INCLUDE QUALIFIERS FROM ALL THE GAMES. THOSE WHO QUALIFIED MORE THAN ONCE WILL APPEAR ON THE LIST ONLY ONCE.**
3. Go to DATA BASE at the screen with the Main Menu.
4. Select REPORTS/EXPORT.
5. Select #13, List of Qualifiers.
  1. Tag the group to include: 3NA 3NB 3NC for 2014.
  2. Hit F9.
  3. Answer the remaining questions appropriately.
  4. CALL the ACBLscore help desk at 662-253-3165 if you need assistance.